LEGEND INDUSTRIES / PROCUREMENT RESOURCE

Prepare a clear bulk-order RFQ

Use this checklist before requesting a quote for custom bags, eco bags, corporate kits, or utility merchandise. It helps align options, pricing, sample approval, and delivery expectations.

1. Product & quantity

[ ] Company / organisation and contact person

[ ] Product category and intended use

[ ] Approximate quantity, including quantities by category

2. Design & branding

[ ] Preferred dimensions and material, if known

[ ] Logo file, print colours, placement, and print size

[ ] Packaging and finishing requirements

3. Schedule & delivery

[ ] Delivery city and state

[ ] Required date, especially for a fixed event

[ ] Sample or design approval requirements

4. Confirm before ordering

[ ] Product-specific minimum order and final specification

[ ] Written quotation, applicable charges, and payment terms

[ ] Sample / design approval, production plan, and dispatch timeline

[ ] Quality requirements and any requested change to specifications

Send your requirement

+91 90520 88880 | legendindustries92@gmail.com

legendindustries.in/contact

This planning checklist is not a quotation, delivery commitment, or order confirmation. Confirm terms for your specific order in writing.